



**Richard Glickman, School Leader**  
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**Allegro Charter School of Music  
Board of Directors Meeting  
October 20, 2015  
Draft Minutes**

The Allegro Charter School of Music Board of Directors held a scheduled meeting on Monday, October 20, 2015 at 4:00 PM in the Cafeteria at Allegro Charter School of Music, 120 Broad Street, Charleston, SC.

Present: Michael Smith (Chair), Andy Lyons (Secretary), Tara Enriquez, Junius Wright (by phone conference).

1. The meeting was called to order at 4:05 p.m.
2. Chair Michael Smith gave a welcome and read the Mission Statement.
3. The Pledge of Allegiance was read by Mr. Smith.
4. Mr. Andy Lyons moved to adopt the Agenda as presented. The motion was seconded by Tara Enriquez. The motion was passed with a unanimous vote of Yes-4, No-0, and Abstain-0.
5. Ms. Tara Enriquez moved to adopt the minutes from the August Board of Directors meeting. The motion was seconded by Andy Lyons. The motion was passed with a unanimous vote of Yes-4, No-0, and Abstain-0.
6. There were no public comments.
7. The reading of the September Financial Report was tabled until the next meeting. Mr. Richard Glickman noted that there were no dramatic changes and changes were positive.

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8. School Leader, Richard Glickman, reported the following in his Principal's Report:
- Make-up Days have been scheduled for the closing of school on October 2nd, 5th, and 6th. The days are as follows:
    - October 2: 10/23/15
    - October 5th: 11/03/15
    - October 6th: 03/25/15
  - Lottery Report: We had our first prospective student Open House on 10/12/15.
    - Myself and our Guidance Counselor have attended numerous school visits including:
      - Oakland Elementary
      - Delayed October 6th drop off materials at Ashley River Creative Arts for their PTA meeting
      - Visit Drayton Hall @ 6:30
      - October 7th: Minnie Hughes Elementary
      - October 12th: Fort Johnson Middle
      - October 13th: Mitchell Elementary
      - October 22nd: Goodwin Elementary
    - Applications: 6th grade- 15, 7th grade- 2, 8th grade- 2, 9th grade- 2
    - We have two more open houses and other school visits scheduled.
    - We have completed 35 tours of the school for prospective students.
    - CCSD wants to streamline the application process and have one application for all schools. They are pushing back the application deadlines. We declined to participate, due to uncertainty of CCSD.

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- Construction: The elevator has been installed. It will be finished within the next week or two. The church still has to move many things. We need to create a facilities committee review current lease, assess facilities needs for our students and school.
- Cleaning: We had a change in the cleaning staff and they are not cleaning up to our expectations. I spoke with the supervisor to ensure that they are adhering to our contract and meet our expectations. All dispensers in the main restrooms have been replaced.
- Curriculum and Instruction: Quarter ends yesterday, 10/19/15. Report cards will go out on 10/26/15.
  - We will be working with a school in Nigeria on Music Theory. They have been following our school and I was contacted by a music teacher. We will send materials to assist them as well. We plan to meet over Skype.
  - The 8th and 9th grade science classes had a field trip to the Battery for clean-up.
  - We have a school wide field trip to see Sleepy Hollow. Students will listen, analyze, and describe music.
  - CSO String Quartet and Mr. Gino Castillo have performed for our students. We also had a Brazilian Guitar demo.
  - The choir will be performing at one of the College of Charleston Basketball games in January. They will be singing the National Anthem.
  - We have been utilizing the curriculum programs as resources: Reading Smart and Think Through Math to improve student achievement.
- We have student competing in the regional orchestra auditions.
- School will have a Fall Festival Dance on 10/30/15 organized and run by the parents.
- Every Friday During Lunch we have student performances, organized by Ms. Clarkson.
- Staff, grade level, and Allegro Student of the Month were announced.
- First performance and Ribbon Cutting will be Friday, November 6, 2016 at 6 p.m. We will send out invitations.
- Professional Development: TAP Mr. Neikirk and I still have more training this month and next month to complete the certification.
- We had two open positions Part-Time PE, and Part-Time CTE. Positions were posted on website and CERRA and have been filled.

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- Board Recommendation: I sent the Board an email regarding a parent who said she would accept one of the vacant seats if the Board were to appoint her.
  - Survey: Parent and Faculty/Staff surveys have been sent out regarding school climate, culture, and communication. We should have those results by the next Board meeting.
9. Mr. Smith has reached out for negotiations with a potential auditor. He has not heard back from them. He has labeled the approval of the auditor until the next meeting.
10. Mr. Richard Glickman advised the Board regarding the Board Development Committee that is outlined in the Charter. This committee will be appointed by the Board and will aid in the Board Election process.
11. The Board entered executive session at 4:37 p.m.
12. The Board came out of executive session at 5:18 p.m.
13. The meeting was called to a close at 5:18 p.m.

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