



## **Board of Directors Monthly Meeting Minutes**

**July 6, 2015, 4:00 p.m.**

**990 Morrison Drive, Charleston, SC**

The regular monthly meeting of the Allegro Charter School of Music Board of Directors was held on Monday, July 6, 2014, at 990 Morrison Drive.

Present: Heather Beem, Tara Enriquez, Michael Smith, Andy Lyons, Junius Wright

Absent: Michael Elliott

Guests: Jennifer Metts, Allegro Project Manager  
Rich Glickman, Allegro School Leader  
Kelli Aja, Allegro Office Manager

Michael Smith called the meeting to order at 4:05pm and the group recited the Pledge of Allegiance. Michael read the mission statement.

Agenda was approved unanimously; June meeting minutes were approved unanimously. There was no public comment.

Treasurer's Report: Heather Beem reported that the opening balance on June 1, 2015, was \$10,162.37. Deposits included \$234,007.53 from the Speedwell Foundation for start-up funding, donations from the June 2 party, and P&I grant reimbursements. Expenditures included consulting services, criminal background checks on new hires, office supplies, and rent for the Cathedral. The ending balance on June 30, 2015, was \$196,190.69.

School Leader Report: Rich presented the attached report and has been networking and sharing Allegro's plans with Department of Education representatives. He discussed the telephone versus intercom decision for the school. He also said that he has looked into iPad and Macbook insurance at rates of \$47 and \$97, respectively, and we will include this as one of the school fees. Rich had a discussion with Bill Moser about updating the budget, but did not yet have amendments to bring forth to the Board.

### Unfinished Business:

- a. Enrollment— Jennifer reported that we have three openings in 9<sup>th</sup> grade. We continue to get calls and emails from interested parents and will add to all waiting lists.
- b. Federal Policy – Heather commented on the Federal Policy and reported that the subcommittee reviewing it needed more time. They will present it at the August meeting.
- c. Renovations Update – Jennifer reported that renovations began on June 22 and are still expected to be completed by the beginning of school.

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- d. Financial Policy –Michael Smith and Heather are reviewing the policy and will present their comments to the Board by the August meeting.

New Business:

- a. Project Manager Contract – the Board discussed this in Executive session.

Executive Session

The Board discussed a contractual matter.

The meeting adjourned at 5:16 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Jennifer Metts". The signature is written in a cursive style with a large, looped initial "J".

Jennifer C. Metts, Project Manager



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## **School Leader Report to the Board of Directors**

### **Professional Development**

We met as a team on June 25 and June 26 and had very productive sessions. We focused on building relationships. We discussed the school's mission, goals, curriculum, my vision, policies and procedures. The faculty enrolled in benefits and 403B plan. We tentatively set open house for Thursday, August 13.

Dan and I are going to the Joint Arts Administrators Professional Development -- Principals Peer-To-Peer Arts School Network this Thursday in Columbia. This is hosted by the SC Alliance for Arts Education. We will be there to network, strategize on infusing the arts, integrating SLO in the curriculum, etc. One of our goals is to be a presenter at this conference within the next couple of years!

### **Staff**

We have the part-time PE position open.

### **Technology**

Lucas and I met with a vendor last week for wireless intercom system. He is also getting quotes for insurance on iPads and Macs. The parents would pay the annual fee for the insurance.

### **Furniture**

We are meeting with vendors to discuss classroom pods and cafeteria tables.

### **Instruments**

Daniel Neikirk had a meeting with Fox to discuss piano lab. He will be setting a date for the end of the month for students to explore instruments.

### **Curriculum**

SC Virtual School notified me that we cannot have an online Spanish class. They are going through restructuring and cannot accommodate Spanish. We are exploring other options. It may be having another keyboarding/IBA class for 7<sup>th</sup> grade. They will earn their high school credit.

### **Powerschool**

Kelli Aja was able to enter the teachers and create a master schedule. We started entering student data. However Powerschool is shut down from now until July 25. This is statewide.

**Board Tasks**

We need to set for the school year and post it on the web site.

We need to set board training in the next month.

**Handbooks**

Student/parent and faculty handbooks will be completed by end of the month.

Sincerely,

*Rich Glickman*

Richard Glickman

School Leader

Allegro Charter School of Music